

Meeting

# Record of Actions from the 9th Science Council Open Meeting (public session)

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Action Ref.	Description	Responsible	Deadline / Review Progress date
SC 9(1)	Science Council members to review their entry in the Register of Interests and confirm its accuracy by cop 18 June.	Science Council members	18-Jun-21 Completed
SC 9(2)	Secretariat to publish the agreed final minute of the 7th Science Council meeting on the Science Council website by end of June.	Secretariat	30-Jun-21 Completed

<b>SC 9(3)</b>	The CSA to provide an update to the Science Council on the Defra gene editing consultation once available (provisionally end of July)	CSA	9-Dec-21	Delayed from 30-Sep-21  No significant update in Sept. CSA providing an update at this meeting.
<b>SC 9(4)</b>	Adam Cook to present Key Performance Indicators to Science Council for discussion at their next meeting on 23 September.	Adam Cook	9-Dec-21	Delayed from 23-Sep-21  They are being finalised so will be presented at this meeting.
<b>SC 9(5)</b>	Adam Cook to consider and feed back to the September Council meeting about training FSA exemplars on the nominal group technique.	Adam Cook	23-Sep-21	Completed  Reviewed experience and reported back to SC that experience in this and similar techniques is already in SERD by e-mail on 16 Sept.

<b>SC 9(6)</b>	Adam Cook to circulate to members the additional information as requested by members ((i) total budget and its trajectory; (ii) Number of additional staff recruited to cover regulated products) by mid-July.	Adam Cook	15-Jul-21	Completed
				Sent in 16 July SC update e-mail
<b>SC 9(7)</b>	Adam Cook to liaise with the Council Chair and CSA to agree specific information that should be included in future updates	Adam Cook	31-Jul-21	Completed
				Adam joined meeting with Chair and she agreed to review previous updates. SC members also asked to add their thoughts in July update e-mail.
<b>SC 9(8)</b>	Council members to provide and last comments on the draft report or principles and guidelines by cop 17 June 2021	Science Council members	17-Jun-21	Completed

<b>SC 9(9)</b>	Secretariat to update Sandy Thomas and Robin May on the promotion of this work on social media etc and with CSA networks, GO-Science and other Government networks.	Secretariat	15-Jul-21	Completed
				At July Science Council update meeting
<b>SC 9(10)</b>	Secretariat to coordinate discussions between Patrick Wolfe and Julie Pierce to continue engaging on data in a flexible manner	Secretariat	23-Sep-21	Complete
				On 20 July Julie said she is happy to meet with Patrick (and organise meetings including others as an when needed). Patrick Wolfe is content with this approach.
<b>SC 9(11)</b>	Robin May to provide a written update to the Science Council on the discussions at the labelling reform meeting he will be attending in July.	Robin May	9-Dec-21	Delayed from 31-Aug-21
				No significant progress reported at the 23 Sept closed Science Council project meeting. Will be completed by CSA at this meeting.

Completed

<b>SC 9(12)</b>	Secretariat to liaise with Paul Turner, FSA Comms and the CSA to discuss sharing the insights from this review in the best way possible	Secretariat	31-Jul-21	Meeting happened on the 21 July to discuss provisional delivery plan against recommendations and actions to embed learning from WG5 into FSA processes.
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